



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

SOCIAL SERVICE CLINICIAN I

Job Number: 20001127

Job Code: 62220V160916

Job Group: 6200 - HUMAN SERVICES

Job Established: 04/16/1999

Job Revised: 09/16/2016

Grade: 14 Salary (MIN - MID):

\$18,075-\$23,944 - Hourly

\$2,937.20-\$3,890.90 - 37.5 Hr. Monthly Salary

\$3,133.00-\$4,150.30 - 40 Hr. Monthly Salary

Special Entrance Rate:

\$19.077 - Hourly

\$3,100.00 - 37.5 Hr. Monthly Salary

\$3,306.68 - 40 Hr. Monthly Salary

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Provides intensive and/or therapeutic social work services through the assessment of client needs and the provision of social services to complex cases OR provides intensive case management services to special health care needs children; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

A master's degree in social work, sociology, psychology, marriage and family therapy or a related field.

EXPERIENCE:

Must have one year of professional social work experience.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

A bachelor's degree supplemented by two years of professional social work experience will substitute for the required master's degree.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

If appointed to the Cabinet for Families and Children or to the Department of Juvenile Justice, an employee in this classification must furnish to the appointing authority within one month of appointment documentation that he/she possesses a valid driver's license and must maintain a valid driver's license for the length of employment in this classification.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

In addition to the direct service duties of the Social Service Worker II, provides therapeutic counseling, advocacy and case coordination for individuals and families experiencing severe problems. Provides family or community-based, preventive services including, but not limited to, child protection, adult protection, juvenile services, guardianship services, adoption services and services to juvenile offenders. Provides services to patients in a mental health/mental retardation facility and to children with special health care needs. May recruit, study and make recommendations concerning adoptive/foster/family care home/special health care needs applicants. Coordinates placement of children, juveniles, adults and patients within mental health/mental retardation facilities and provides post placement services to the family and advocacy for the individual. Supervises juvenile offenders and recommends appropriate out-of-home placement when needed. Develops service objectives and comprehensive service plans for families, juveniles and individuals. Participates as an integral member of a family services or interdisciplinary team. Functions as co therapist with the worker in the provision of intensive services. Coordinates group therapy sessions and learning experiences. Serves as a resource person for staff, foster parents, service providers, courts, service agencies and volunteers. May provide or arrange for transportation if unavailable from any other source. Maintains current and confidential case records. Enters data in computer systems and maintains records.

UNIQUE PHYSICAL REQUIREMENTS:

May be required to physically restrain individuals.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Performs job duties in an office/facility setting and visits clients and/or families at their residence. Provides emergency services on 24-hour basis, including accepting referrals and completing investigations at any hour without prior warning. As a result of enforced intervention, the worker runs the risk of physical harm.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.